



*Confidential Summer  
Staff Reference*

**TO SUMMER STAFF APPLICANT:** Give a copy of this form to three individuals, at least one must be a pastor, who knows you personally. Ask the reference to complete this form and mail or fax it as soon as possible to: TeenServe, 3384 W 725 S, Rossville, Indiana 46065 **Fax: 888-598-3367 Email: eddie@teenserve.org**

**TO REFERENCE:** This applicant is seeking to serve as a TeenServe summer staffer. This position will involve working with and ministering to teenagers, youth leaders, etc. It will require hard work, long hours and the ability to contribute and excel as part of a close knit team. Based on this information and your knowledge of the applicant, please provide your opinions in answering the questions below. (Please note: Your answers are confidential and will not be provided to the applicant. All references must be received and reviewed by TeenServe before the applicant will be considered for a summer staff position.) If you have any questions, please call 888-598-3367 and ask for Eddie or Angie.

Applicant's Name \_\_\_\_\_

Your Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Your Occupation \_\_\_\_\_

1. How long have you known the applicant? \_\_\_\_\_
2. What is your relationship to the applicant? \_\_\_\_\_
3. In your opinion, how does the applicant handle stress or frustration? \_\_\_\_\_  
\_\_\_\_\_

4. Rate the applicant's degree of self-motivation on a scale from 1 to 5. (Circle one)

(Must be prompted) 1 2 3 4 5 (If told once, never needs to be checked up on)

5. On a scale of 1-5 (5 outstanding) how would you rate the applicant?

Attendance \_\_\_\_\_ Initiative \_\_\_\_\_ Team Work \_\_\_\_\_ Productivity \_\_\_\_\_

Creativity \_\_\_\_\_ Communication \_\_\_\_\_ Reliability \_\_\_\_\_ People Skills \_\_\_\_\_

If you rated the applicant a 3 or below in any area, please state why...

6. Would you choose the applicant to serve in the following areas?

- As a role model for Christian youth? YES \_\_\_\_\_ NO \_\_\_\_\_
- Working with others for an extended period of time under challenging circumstances?  
YES \_\_\_\_\_ NO \_\_\_\_\_
- In a position that requires the applicant to go the “extra mile” to get the job done?  
YES \_\_\_\_\_ NO \_\_\_\_\_

7. Are you aware of any convictions or law violations (except minor traffic violations) that this person has? YES \_\_\_\_\_ NO \_\_\_\_\_ If YES, please give details:

8. Being a member of the TeenServe Summer Staff is an intense experience. It will involve long hours and very little time off, as well as living and working with a group of individuals for many weeks. Please tell us, to the best of your ability, if you think this person would be an asset to the TeenServe Summer Staff. Also, please list anything that you think we should be aware of regarding this individual.

_____	_____
<i>Signature of Reference</i>	<i>Date</i>